

Personal Assistance Oversight Minutes
Wednesday, June 19, 2019 1:00 – 3:00 (MDT) 12:00 -2:00 (PDT)

AGENDA ITEMS	LEAD	DECISION / ACTION ITEMS
<i>Welcome and Roll Call</i>	<i>Alexandra Fernández BLTC Bureau Chief</i>	<p><u>Notes:</u></p> <ul style="list-style-type: none"> • <u>Members participating via phone: Tracy Martin, Marcy Hayman, Linda Weisse, LeAnn Naillon (representing LINC), Mickey Palmer</u> • <u>Members participating in person: Sharon Anitok, Dana Gover</u> • <u>Medicaid Staff participating at Elder: Alexandra Fernandez, Marcie Young, Alex Childers-Scott, Jennifer Pinkerton, Beth Ultis, Mandi Hanifen</u> • <u>Medicaid Staff participating via phone: Chris Barrott</u> • <u>Members Absent: Kevin Thorson, Jacob Massey, Jan Carpenter, Amber Davis, Pam Ziegenfuss</u>
<u>OLD BUSINESS</u>		
<i>Read, Review and Approve DRAFT Minutes from March 20, 2019</i>	<i>Alexandra Fernández BLTC Bureau Chief</i>	<p><u>Notes:</u></p> <ul style="list-style-type: none"> • <u>Motion to approve the DRAFT Minutes from the March 20, 2019 meeting was made by Sharon Anitok and seconded by LeAnn Naillon</u> • <u>Approved Minutes from the March 20, 2019 meeting will be posted on the H&W Website at PAO Minutes March 20, 2019</u>
<u>PLANNING</u>		
<i>PAO Committee Composition</i>	<i>Alexandra Fernández BLTC Bureau Chief</i>	<p><u>Notes:</u></p> <ul style="list-style-type: none"> • <u>As of June 19, 2019, we have the following vacancies:</u> • <u>1) Participant Statewide (Any HUB)</u> • <u>1) Participant from the Northern HUB</u> • <u>1) Participant from the Central HUB</u> • <u>2) Participants from the Eastern HUB</u> • <u>1) Provider from the Central HUB</u> • <u>1) Provider from the Eastern HUB</u> • <u>1) Personal Assistant Statewide (Any HUB)</u> • <u>If you know of a person that would be interested in serving in any of these positions – Please talk to them and use the “Join Here” button on the DHW website at http://healthandwelfare.idaho.gov/Medical/Medicaid/MedicalCareAdvisoryCommittee/PersonalAssistanceOversightCommittee/tabid/1354/Default.aspx</u> • <u>Due to lack of the required membership for voting – this assignment from March 20, 2019 will be carried forward to the September 25, 2019 meeting</u>

- Assignment from the March 20 2019 meeting:
 - At the June 19, 2019 meeting we will hold a discussion on the Bylaws, Attendance Requirements, RSVP and Alternates
- Attendance has not been optimal over the last two years
 - Under the existing bylaws, members can designate an alternate attendee for up to 2 meetings per year. After failure to attend (or designate a substitute to attend) two consecutive meetings the seat will be considered vacant.
 - The reason this is so important is that all voting activities can only occur if two thirds of the committee are present to vote on any action. We have not had 2/3 of the existing members in attendance for the last several meetings in a row. Therefore, we need to ensure we are monitoring attendance and seat appointments.
 - If someone loses a position due to attendance, it does not mean the person can't apply again to become a committee member. It may be that a person is managing health issues or other reasons that prevent them from attending. The person can always reapply and is welcome to attend as a guest any time.
- Draft Bylaw changes – two major edits are proposed. The purpose is to ensure we make good use of everyone's time, including the Department as well as the committee members that do join the meeting. We have had instances where two or three committee members joined the call, but we had to cancel the meeting due to lack of attendance.
 - 1) Requiring an RSVP to the meeting facilitator or designee (Marcie) and
 - 2) Permitting the Department to cancel the PAO meeting if we do not receive enough RSVPs to constitute a two-thirds attendance (enough to vote on actions).
- 7 of the 12 occupied member seats were present – committee unable to vote on the proposed bylaws (minimum required attendance in order to vote is two thirds of the committee, which would require 8 members present)
- "DRAFT Bylaws" will be a standing agenda item until there are enough members present to vote on them
- This assignment will be carried to the September 25, 2019 meeting

MONITORING

Quality Assurance 2019 1 st Quarter Report (Attachment)	Chris Barrott QA Manager	<p><u>Notes:</u></p> <p><u>The purpose of the Quality Assurance process, gathering and reporting data is to evaluate how providers are providing services for the Medicaid population. And to ensure that their licenses, staff trainings and background checks are current.</u></p> <ul style="list-style-type: none"> • <u>Committee reviewed Q1 BLTC reports</u> • <u>Providers asked for more relevant information as the information in these reports doesn't pertain directly to them</u> • <u>Chris will review the type of data that may interest the group. i.e. "Hot Topics" or Trends</u> • <u>BLTC will continue to make the Quality Assurance Report available for committee member review, it will be as an attachment to the PAO Agenda</u> • <u>If you have questions regarding this report, contact Chris Barrott, QA Manager @ chris.Barrott@dhw.idaho.gov</u> • <u>Chris also discussed the Complaints database</u> • <u>Chris will create a workflow chart of complaint intake and share with PAO Committee</u>
Idaho Home Choice Update (Attachment)	Beth Ultis IHC Project Coordinator	<p><u>Notes:</u></p> <ul style="list-style-type: none"> • <u>IHC grant funds have been extended to support transitions through December 31, 2019.</u> • <u>There is still a possibility for the grant to be extended through December 31, 2023</u> • <u>The sustained Medicaid benefit program is running parallel to the extended grant program, which has allowed more participants to access needed resources for transitioning</u> • <u>The grant extension also allows participants between ages 22-64 residing in IMDs to continue accessing transition services</u> • <u>IHC has reached 600 successful grant transitions</u> • <u>Demographics through 5/14/2019 remain consistent, including:</u> <ul style="list-style-type: none"> ▪ <u>431 participants on A&D waiver, 105 on DD waiver, 58 Enhanced Plan</u> ▪ <u>464 transitions from Skilled Nursing Facilities, 90 from ICF/ID, 40 from IMD</u> ▪ <u>172 transitions from Region 3, 186 from Region 4</u> ▪ <u>Average number of institutionalized days is 1034 (just under 3 years)</u> ▪ <u>Average days to discharge for Idaho is 86, national average is 118</u> ▪ <u>Re-institutionalized rate for Idaho is 6.3%, vs national average of 11%</u> • <u>Members indicated that they wish to continue to have the Idaho Home Choice update on future agendas</u>
Medicare Medicaid Coordinated Plan (MMCP) Update	Mandi Hanifen MMCP Contract Monitor	<p><u>Notes:</u></p> <p><u>Medicare Medicaid Coordinated Plan is the voluntary program for duals.</u></p> <ul style="list-style-type: none"> • <u>Enrollment is 6,368.</u>

		<ul style="list-style-type: none"> <u>Enrollment into the MMCP continues to increase and disenrollment continues to be below the national average of 12%. Currently Idaho is at approximately a 2-3% disenrollment rate.</u>
<i>Idaho Medicaid Plus</i>	<i>Chris Barrott Contract Manager</i>	<p><u>Notes:</u></p> <p><u>Idaho Medicaid Plus (IMPlus) program is a mandatory single source managed care program for individuals eligible for both Medicare and Idaho Medicaid benefits – it manages the Idaho Medicaid benefits only under one health plan</u></p> <ul style="list-style-type: none"> <u>Participants receive a letter 90 day prior to rollout explaining the program and allowing them to sign up for MMCP with either Blue Cross or Molina Health Care. If they do not make a choice, they will be auto assigned to one of the plans</u> <u>Chris discussed the implementation of all the counties that are now active and discussed the barriers that we have faced including provider enrollment, prompt claims payments, etc. and then also reviewed upcoming counties. (Ada and Canyon counties are planned to go live on August 1, if the implementation in Northern Idaho has been successful)</u> <u>Overall the implementations have been successful</u> <u>The next “How’s It Going?” public meetings in Northern Idaho (Post Falls Department of Labor) are scheduled for July 17 to gather feedback from members and providers about the implementation that began June 1</u> <u>For information on IMPlus, Health Plan contact numbers, upcoming local meetings and outreach: http://mmcp.dhw.idaho.gov</u> <u>The webpage has a “Provider Quick Reference Guide” that was developed to help providers navigate the programs and what resources to use for assistance. BLTC will ensure the Guide has a link to help providers understand how to check eligibility for a member to ensure they are billing correctly</u>
<i>Electronic Visit Verification (EVV) Project Update</i>	<i>Alexandra Fernández BLTC Bureau Chief</i>	<p><u>Notes:</u></p> <ul style="list-style-type: none"> <u>Requirements of Electronic Visit Verification (EVV): to capture the type of service performed, the individual receiving that service, date of service, location of service delivery, individual providing the service, time the service begins and ends</u> <u>Project timeline for Spring 2019 includes surveying PAA and HHA agencies how many had adopted EVV and what model</u> <u>Complete an analysis of services to identify impacted programs, providers, and participants</u> <u>Complete an environmental scan to determine current adoptions by providers in Idaho – most PAAs did not respond to the survey. The providers that did respond have mostly adopted some type of EVV system</u> <ul style="list-style-type: none"> <u>Next step is a survey of participants to learn about their experience with agencies that have adopted EVV systems and whether members would be interested in participating on a workgroup to develop the implementation policy for EVV</u> <u>Analyze options to identify the best implementation model for Idaho</u>

		<ul style="list-style-type: none"> ○ <i>The project team will recommend that Idaho implement and “open” or “hybrid” model</i> • <i>Stakeholders are being asked to share comments on this recommendation via e-mail at EVV@dhw.idaho.gov</i> • <i>For current information regarding EVV, CMS information, requirements, surveys, upcoming meetings and presentations go to http://EVV.dhw.idaho.gov</i>
RECOMMENDATIONS & OTHER UPDATES		
<i>Medicaid Expansion</i>	<i>Alexandra Fernández BLTC Bureau Chief</i>	<ul style="list-style-type: none"> • <i>Committee members determined that they would provide input about a Medicaid Expansion presentation during the September meeting, when the draft minutes from this meeting are sent to Committee members.</i> • <i>Marcie will include a request for members to reply if they would like a presentation on this topic</i>
<i>Assignment Update and Wrap Up</i>		<p><u>Notes:</u></p> <ul style="list-style-type: none"> • <i>The Division of Medicaid is not pursuing many rule dockets for the next legislative session. The Governor signed an executive order, called the “Red Tape Reduction Act,” that requires agencies to eliminate or simplify two rules for every new rule that is proposed. Agencies are currently evaluating how this impacts their rulemaking activities</i>
ADJOURN		
		<ul style="list-style-type: none"> • <i>Next Meeting will be on Wednesday, September 25, 2019</i>

2019 Meeting Dates: March 20, 2019 (Video), June 19, 2019 (Conference Call), September 25, 2019, December 18, 2019 (Conference Call)

All meetings will be held on Wednesday from 1-3 PM (MT) and 12-2PM (PT)